

ACCOMMODATION RESERVATION FORM

INTERNATIONAL RUBBER CONFERENCE 2018 4 – 6 SEPTEMBER 2018

 New Reservation

 Amendment

 Cancellation

COMPLETE DETAILS IN FULL

Title: Mr / Mrs / Ms / Dr (please circle one)		
Given/First name:		
Family/Last name:		
Company:		
Job title:		
Address:		
Passport Number:	Date of Birth:	
Tel No.:	Fax No.:	Email:
Check In Date:	Flight No.:	Arrival Time:
Check Out Date:	Flight No.:	Departure Time:
No of Room (s):	No of Guest(s):	

ROOM CATEGORY	ROOM RATE	ROOM TYPE				SPECIAL REQUEST	
		Queen	King	Twin	Extra bed	Smoking	Non-smoking
Superior Room	RM290.00nett						
Deluxe Room	RM350.00nett						
*Premier Room	RM420.00nett						
*Premier Executive Room	RM460.00nett						

- Room rates are quoted based on per room per night basis and inclusive of the 6% GST only.
- All room rates above are inclusive of breakfast to a maximum of 2 persons per room and complimentary WiFi access
- Extra bed is not applicable in Premier Room and Premier Executive Room
- Extra bed is chargeable at RM120.00nett per night inclusive of breakfast for Superior room and Deluxe room only
- Rooms are subject to availability upon confirmation
- A Tourism Tax of RM10 per room per night will be imposed by the Malaysian Government on Non Malaysian Nationals and Non Permanent Residents. This tax should be settled directly upon check in or out and is not included in the quoted room rates.

* The Premier Privileges are as follow:

- Minimum 3 nights stay : Entitled to one of the following for 1 person
 - i) International Buffet Dinner at Melting Pot Café
 - ii) In-house massage therapy
- Private check-in and check-out at Premier Lounge
- Private breakfast venue at Spices Restaurant & Wine Bar
- Evening Cocktail for registered guest from Monday to Friday at Xroads Xpress
- Two (2) pieces of complimentary laundry daily. Dry cleaning excluded.
- Subsidized airport transfer rate from RM110.00nett onwards

AIRPORT TRANSFER			
Arrival	RM110.00nett per car from KLIA/ KLIA 2 to Concorde KL (max 3 person in a car) – <i>Entitled for Premier Guest only</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	RM140.00nett per car from KLIA/ KLIA 2 to Concorde KL (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Departure	RM110.00nett per car from Concorde KL to KLIA/ KLIA 2 (max 3 person in a car) – <i>Entitled for Premier Guest only</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	RM140.00nett per car from Concorde KL to KLIA/ KLIA 2 (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

- A surcharge of 50% will be levied for transfer between 0000hrs to 0600hrs

GUARANTEE		
<input type="checkbox"/> Visa	<input type="checkbox"/> Master	<input type="checkbox"/> Amex
<input type="checkbox"/> JCB	<input type="checkbox"/> Diners	
Issue Bank:		
Credit Card no:	Expiry Date:	(mm/yy)
Full name of Card Holder:		
<p>I hereby authorize Concorde Hotel Kuala Lumpur to debit my credit card for the amount of _____</p> <p>Please attach a copy of front and back of the credit card.</p> <p style="text-align: right;">Signature of Card Holder: _____</p> <p style="text-align: right;">Date: _____</p>		

- Cancellation within 7 days prior to arrival subject to 1 night room charge
- Cancellation within 72 hours or no show, full length of stay will be levied
- A full day charge will apply if you require the hotel to pre-block the room one day in advance in order to guarantee early check in
- Check in time is from 1500hrs and check out is 1200hrs. Early check in or late checkout requests are subject to room availability. A nominal charge applies for late checkout request
- All special requests will place on top priority and subject to availability on arrival
- Please be informed that the cut of date for all booking is **21 August 2018**.

FAX / EMAIL ACCOMMODATION RESERVATION BY 21 AUGUST 2018 TO

Reservation Department

Tel : +603 2144 2200
 Fax : +603 2144 1911
 Email : kl@concorde.net